

**GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF AGRICULTURE & FARMERS WELFARE
OFFICE OF THE ADDL. DIRECTOR OF AGRICULTURE (HORTI.)
BOTANICAL GARDEN**

Ref.No.123/Agri/ADA(H)/FF/ST-LT/2019

dated 06. 02. 2019

SHORT TENDER NOTICE

On behalf of the President of India, sealed Tenders are invited by the undersigned for the below mentioned work/jobs/supply/items towards the conduct of FARMERS FESTIVAL 2019 at BOTANICAL GARDEN, Puducherry from the eligible Contractors who have similar experience. The details of works are listed below:

| Sche dule No. (1) | Name of work (2) | E.M.D (Rs) (4) | Class of the Contractor (5) |
|----------------------------|---|----------------------|---|
| I | Providing the temporary sloped pandal, Shade net house, periphery enclosure, stage arrangements, Pipe shamiana arrangement, show tiers, steel benches, iron and wooden barricading etc. for the conduct of Farmers Festival 2019 at Botanical Garden, Puducherry from 16.02.2019 to 17.02.2019 (2 days). | Rs.10,000/- | Reputed Firms/ pandal Contractor with similar experience of work not less than 10 lakhs |
| II | Providing temporary electrical illumination works on rental basis for the conduct of Farmers Festival 2019 at Botanical Garden, Puducherry from 16.02.2019 to 17.02.2019 (2 days). | Rs.5,000/- | Electrical contractor |

a. Last date and time for submission of tender : 12.02.2019 at 12.00 Noon

b. Date of opening of Tenders : 12.02.2019 at 03.30 pm

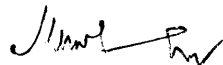
Tenders will be received by **The Additional Director of Agriculture (Horticulture)** Puducherry as per the date and time mentioned above.

The Tender forms and conditions of contract can be downloaded from the Government of Puducherry official website <http://agri.puducherry.gov.in> or <http://www.py.gov.in> The cost of tender schedule of Rs.500/- plus GST @ 5% (i.e. Rs. 525/-) along with EMD as specified for each work is payable in the form of Demand Draft/ Bankers cheque drawn on or before 12.02.2019 in any Nationalized or Scheduled Bank, separately, Tender schedule cost and EMD drawn in favour of the **Additional Director of Agriculture (Horticulture)** Puducherry shall be enclosed, in the envelope super scribing "EMD / cost of Tender Schedule".

The Contractor shall submit the bid for all the item of work listed in Schedule I to II separately in separate covers super-scribed for each work detailed in the each schedule. The lowest tender in respect of all item of schedules sound on technical basis will alone be considered.

The tender form will not be accepted after the last date and time prescribed. The Tenders will be opened in the presence of the contractor or their authorized representative as the case may be. The decision of the tender committee is final. For any legal dispute, Puducherry Civil Court is the judicial limit.

If the opening day of the tender happens to be a Public Holiday, the same will be opened on the next working day. The Tender Committee reserves the right to accept or reject any or all the tenders in full or part without assigning any reason therefor.



**ADDITIONAL DIRECTOR OF AGRICULTURE (H)
PUDUCHERRY**

**GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF AGRICULTURE & FARMERS
WELFARE
OFFICE OF THE ADDL. DIRECTOR OF AGRICULTURE (HORTI.)**

SHORT TENDER DOCUMENT

COMPETITIVE BID

FOR

**ARRANGEMENTS AND WORKS RELATED
TO
*FARMERS FESTIVAL 2019***

at

BOTANICAL GARDEN, PUDHCERRY

**GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF AGRICULTURE & FARMERS WELFARE
OFFICE OF THE ADDL. DIRECTOR OF AGRICULTURE (HORTI.)
BOTANICAL GARDEN**

Ref.No.123/Agri/ADA(H)/FF/2019

dated 06. 02. 2019

SHORT TENDER NOTICE

PART – I NOTICE INVITING TENDER

On behalf of the President of India, sealed Tenders are invited by the undersigned for the below mentioned work/items towards the conduct of FARMERS FESTIVAL 2019 from the eligible Contractors who have similar experience. The details of works are listed below:

| Schedule No. (1) | Name of work (2) | E.M.D (Rs) (4) | Class of the Contractor (5) |
|------------------|--|----------------|---|
| I | Providing the temporary pandal, Shade net house, periphery enclosure, stage arrangements, shamiana arrangement, show tiers, barricading etc. for the conduct of Farmers Festival 2019 at Botanical Garden, Puducherry from 16.02.2019 to 17.02.2019 (2 days). | Rs.10,000/- | Reputed Firms/ pandal Contractor with similar experience of work not less than 10 lakhs |
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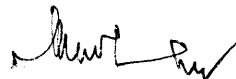
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The Contractor shall submit the bid for all the item of work listed in Schedule I to II separately in separate cover super-scribed for each work detailed in the each schedule. The lowest tender in respect of all item of schedules sound on technical basis will alone be considered.

The tender form will not be accepted after the last date and time prescribed. The Tenders will be opened in the presence of the contractor or their authorized representative as the case may be. The decision of the tender committee is final. For any legal dispute Puducherry Civil Court is the judicial limit.

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**ADDITIONAL DIRECTOR OF AGRICULTURE (H)
PUDUCHERRY**

DETAILS OF APPLICANT

- 1 NAME OF THE FIRM & OWNER :
A) PAN
B) GSTIN
C) SERVICE TAX NO.

- 2 ADDRESS :

- 3 BANK PASS BOOK XEROX COPY :
(COMPANY /OWNER)

- 4 ADHAAR / ELECTION CARD XEROX :
(OWNER)

- 5 DETAILS OF EXPERIENCE IN :
SIMILAR NATURE OF WORKS
(PROOF TO BE ATTACHED)

- 6 EXPERIENCE WITH GOVT. :
AGENCIES
(PROOF TO BE ATTACHED)

- 7 ITEMS QUOTED FOR (✓) :

- 8 DETAILS OF PAYMENT OF Rs.500/- : D.D. No.
plus TAX FOR THE COST OF TENDER Date.
FORM

- 9 DETAILS OF EMD PAYMENT : D.D. No.
Name of the Bank:
Date:

- 10 CONTACT PERSON & PHONE NO. :

Signature of the Contractor

TERMS & CONDITIONS

1. The contractor shall fulfill all safety standards in the erection work. The safety of the public is utmost important and necessary signboards, warning boards, fire extinguishers should be placed, wherever required.
2. Standard/good quality materials only to be used.
3. Payments will be made as detailed below.-
 - (a) 30% of payment on complete arrival of the material at the site and after producing all the relevant document of proof.
 - (b) 30% of payment after the Inaugural function and
 - (c) 40% after the completion of the Programme
4.
 - (a) If any item required during the execution of work apart from the list shall also be done with concurrence of the Additional Director of Agriculture (Horticulture) and accordingly payment will be made, on recommendation of the Tender Committee.
 - (b) If any Item not required in the list during execution, that should not be utilized/ operated and payment will be deducted accordingly.
5. The Contractor should visit the site before quoting the rate.
6. The work should be completed and ready for dry run/ rehearsal on 15th February 2019 by 1.00 P.M. with all facilities and there will be site inspection.
7. The Contractor should submit non refundable tender form cost of Rs.500/- plus GST 5% (Rs.525/-) in the form of demand draft/Bankers cheque drawn on or before 12.02.2019, in favour of the Additional Director of Agriculture (Horticulture), Botanical Garden, Puducherry, payable at Puducherry.
8. The Contractor or his authorized representative should be available in the site from the commencement of the work till completion of programme.
9. Applications should be received within the stipulated date and time containing EMD, in respect of each item as specified in Schedule I to XIII, in the form of Demand Draft /Bankers cheque drawn in favour of the Additional Director of Agriculture (Horticulture), payable at Puducherry. The tender documents with complete details and enclosing the tender cost and E.M.D, in the form of **separate** D.D./ bankers cheque will only will be accepted for consideration.
10. The Tenderer who proposes any alteration of the conditions laid down or which proposes any other conditions of any descriptions whatsoever will not be accepted. However, the tender committee reserves right to take a decision.
11. The tender committee reserves the right to reject any or all the tenders without assigning any reasons therefor.
12. The Tenderer should quote their rates both in figures, words, unit and amount in column No.4, 5, 6 & 7 respectively, in the schedule, which would be firm throughout the contract period.
13. Item rate quoted by contractor deemed to be inclusive of rental, transportation, loading and unloading, etc. and all taxes.
14. The work should be started immediately after the receipt of the work order and completed in all respects within the stipulated time. Failure to complete within the said time will attract appropriate action, as decided by the tender committee.
15. The contractor is responsible for all the required safety measures including placing required number of fire extinguishers /water provisions at the Ground.
16. The contractor should obtain all the required permits/ approval like clearance from Fire Service and Police Department.
17. Payment will be made only after deducting all applicable taxes like Income Tax, Service Tax and GST etc.
18. The tenderer shall download through the website <http://agri.puducherry.gov.in> the entire Tender Schedule and should sign with seal in all pages for submission of the Tender.

19. Earnest Money Deposit shall be 2.5% of the value of amount quoted by the firm and shall be in the form of Demand Draft (DD) drawn in favour of the Addl. Director of Agriculture (Horticulture), Botanical Garden, Puducherry, drawn in any Nationalized/Scheduled Bank, payable at Puducherry. Tenders without EMD will be rejected. The EMD will be returned through registered post to the unsuccessful tenderers but retained in the case of successful tenderers to be adjusted towards security deposit.
20. Security deposit of 5% of the value of amount quoted by the firm (inclusive of EMD amount remitted by the firm while submitting the tender) in the form of Demand Draft (DD) drawn in favour of the Addl. Director of Agriculture (Horticulture), Botanical Garden, Puducherry, payable at any Nationalized/Scheduled Bank, at Puducherry should be remitted immediately by the successful tenderer or in the form of irrevocable bank guarantee.
21. Any dispute arising out between the contactor and the organizing committee, the Chairman of the committee/ Secretary (Agriculture), Chief Secretariat is the deciding authority.

CERTIFICATE

I have gone through all the specifications of works to be carried out for the event and Terms & Conditions.

Place: Puducherry
Date:

Signature of the Contractor

TIME SCHEDULE FOR COMPLETION OF WORKS BY THE SELECTED CONTRACTOR

| Schedule No. (1) | Name of work (2) | REQUIREMENT of WORK COMPLETION |
|-------------------------|--|---------------------------------------|
| I | Providing the temporary pandal, Shade net house, periphery enclosure, stage arrangements, shamiana arrangement, show tiers, barricading etc. | Feb 15th, 2019 |
| II | Providing temporary electrical illumination works on rental basis | Feb 15th, 2019 |

SCHEDULE – I

Name of the Work: Providing the temporary pandal, Shade net house, periphery enclosure, stage arrangements, shamiana arrangement, show tiers barricading etc. for the conduct of Farmers Festival 2019 at Botanical Garden, Puducherry from 16.02.2019 to 17.02.2019 (2 days)

| SL. NO. | DESCRIPTION | Quantity | Rate in (Rs.) | | Unit | Amount Rs. |
|---------|--|----------|---------------|---------|------|---------------|
| | | | Figures | Figures | | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| 1 | Hire charges for erection and removing of temporary stage of size 12 x 16 ft. | 1.00 Job | | | | |
| 2 | Hire charges for erection and removing of temporary sloped pandal / stalls using white shadenets covered backside and green shadenet on top, three-tier display structure covered with white cloth, vertical casuarina poles of 100mm to 50mm dia at suitable intervals of 3m and rafters of bamboo / casuarina / eucalyptus of required dia at spacing not exceeding 50 cm in both directions. The height of roof shall not be less than 3m in front and 2.4m at rear with suitable wooden/iron barricading in the front side of stall. | 1.00 Job | | | | |
| 3 | Hire charges for erection and removing of Commercial Stalls with G.I.sheet roofing to a height of 14'0" with inside raised wooden flooring and all sides covered with G.I. sheet, partition with aluminium fabricated board of size 10 x 10 ft and provision for footpath for a width of 10 ft. | 100 sqm | | | | |
| 4. | Hire charges for erection and removing of temporary pipe Shamiana of size 5400 sqft | 1.00 Job | | | | |
| 5 | Hire charges for fixing and removing wooden benches using 20mm thick planks of 30cm width resting on casuarina props of 5cm to 10cm dia to the height of 75cm to 180cm. | 250 rmt. | | | | |
| 6 | Hire charges for fixing and removing white cloth / shade net for ceiling sides with benches of stall | 1920 sqm | | | | |

| | | | | | | |
|----|--|-----------|--|--|--|--|
| 7 | Hire charges for erection and removing 1.50m height barricading arrangements with casuarina vertical poles of 100mm dia at 1.50m intervals and braced with 4 (four) rows of casuarina poles of 80mm dia tied with necessary ropes / coir. The vertical pole fixed to a depth of 60cm in earth / concrete surface etc., | 350 rmt | | | | |
| 8 | Hire charges for PVC chairs, (2days) | 100 Nos. | | | | |
| 9 | Hire charges for supply and removing of wooden / steel tables of size 6' * 1 1/2' * 2 1/2', (2days) | 75 Nos. | | | | |
| 10 | Hire charges for supply and removing of VIP chairs. (2days) | 10 Nos. | | | | |
| 11 | Hire charges for supply and removing of Kuthuvilakku not less than 4'0" height for the purpose of function | 1 No. | | | | |
| 12 | Hire charges for supply and removing of teapoy table. | 2 Nos. | | | | |
| 13 | Hire charges for supply and fixing of digital flex screen of approved design as back drop to the size of 16 x 9 ft | 1 Job. | | | | |
| 14 | Hire charges for fixing and removing plywood platform to a width of 4 ft. with planks for terrace and vertical garden | 800 Sqft. | | | | |
| 15 | Hire charges for supply of Podium for stage. | 1 No. | | | | |

SCHEDULE – II

Name of the Work: Providing temporary electrical illumination works on rental basis for the conduct of Farmers Festival 2019 at Botanical Garden Puducherry from 16.02.2019 to 17.02.2019 (2 days).

| SL. NO. | DESCRIPTION | Quantity | Rate in (Rs.) | | Unit | Amount Rs. |
|---------|---|----------|---------------|---------|------|------------|
| | | | Figures | Figures | | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| 1. | Hire Charges for providing 3 phase diesel Gen-set of Acoustic (sound) proof including panel board, distribution boards and necessary cable unit switch boards etc., including transportation, operation and maintenance, the Gen-set should be functional for all days and including service wire, labour etc., wherever required for three days . All illuminations including gen-set should be under operation from 5 PM on the pre-show day 60 KVA capacity | 1 Nos | | | | |
| 2. | Diesel and oil charges for generator per hour run for three days a.60 KVA capacity | 40 hrs | | | | |
| 3. | Hire charges for supply and removing of Pedestal fan noise less with extension wire etc. The rate includes all materials and labour cost with temporary wiring from sub main / main panel board and fixing for two days | 10 Nos. | | | | |
| 4. | Hire charges for providing decorative serial LED lights of different colour (50 bulbs one set) The rate includes all materials and labour cost with temporary wiring from sub main / main panel board and fixing for two days | 500 sets | | | | |
| 5. | Hire charges for providing 40 watt Tube Light and fittings with necessary wires complete set. The rate includes all materials and labour cost with temporary wiring from sub main / main panel board and fixing for two days | 500 Nos. | | | | |
| 6 | Hire charges for providing LED focus lights with fittings and necessary wires – for two days | 26 Nos. | | | | |

| | | | | | | |
|-----|--|---------|--|--|--|--|
| 7. | Hire charges for providing Public Addressing System arrangements. The rate shall include for 2 Nos. mike and required nos. of loud speaker and horn with required nos. of amplifier, wiring etc., complete. Hire charges for providing sound system arrangements for inaugural & valedictory function and cultural shows with all accessories including amplifier, speaker, main loud speaker, monitor, 4 x 12 speaker box with required Sound mixer board, CD player and Power amplifier, wiring etc., complete set. (2 days) | 2 Nos. | | | | |
| 8. | Hire charges for providing of main switch board with labour etc., for two days. (2 days) | 6 Nos. | | | | |
| 9. | Hire charges for providing of change over switch board with labour etc., for two days. (2 days) | 2 Nos. | | | | |
| 10. | Hire charges for providing distribution panel boards including supply main and distribution boards with labour etc., for two days (2 days) | 2 Nos. | | | | |
| 11. | Hire charges for providing temporary earthing wherever required with labour etc., for two days wherever required (2 days) | 2 Nos. | | | | |
| 12. | Hire charges for providing W.P. wires for arranging power supply from the Diesel Generator set with labour etc., for two days (2 days) | 1 No. | | | | |
| 13. | Hire charges for arrangement for availing temporary power supply including the wires/cables required to be laid from Department's point of supply to the main board for one function with labour etc., for two days (2 days) | 1 Nos. | | | | |
| 14. | Hire charges for providing 15 amp/5 amp (2-in-1)plug point. The rate includes all materials and labour cost with temporary wiring from sub main / main panel board and fixing for two days. (2 days) | 20 Nos. | | | | |
| 15. | Hire charges for providing internal wiring (through PVC conduit pipes of suitable dia and thickness) for taking power supply from main/sub panel board to the stall. The rate includes materials and labour cost etc., complete for two days (2 days) | 20 Nos. | | | | |

PART – II – TENDER SCHEDULE

I/We hereby tender for the execution of the work/item of work at the rates specified in the attached schedule of quantity and in accordance with the specifications designs, drawings and instruction in writing as directed by the Additional Director of Agriculture.

I / We hereby abide the terms and conditions stipulated by tender schedule and also as specified in the tender schedule and default thereof to forfeit and pay to Government of Puducherry, the sum of money mentioned a sum of Rs. is hereby enclosed vide Demand Draft / pay order drawn in favour of the Additional Director of Agriculture (Horticulture), Botanical Garden, Puducherry as Earnest Money, if I/We agree that the Director of Agriculture or his successor in office shall, without prejudice to any other right remedy by at liberty to forfeit the said earnest money shall be retained by him towards security deposit mentioned in Sl.No.20 & 21 of Terms and Conditions of the Part – I of this tender notice.

I/We here agree to execute all the works referred to in the tender schedule upon the terms and conditions or referred to therein and to carry out such deviations as may be ordered up to a maximum of 25% (twenty five percent) herein after referred as deviation limits of tendered amount at the rates quoted in the tender documents and those in excess of that limits at the rates to be determined in accordance with the provisions contained in clause 12 A of the tender form No. 8 state Public works Department, Puducherry.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret / confidential documents and shall not communicate information derived the forms to any person other than a person to whom I/We am / are authorized to communicate the same or use the information in any manner prejudicial to the safety of the state.

Date :

SIGNATURE OF THE CONTRACTOR

Witness 1.

2.

The above tender is hereby accepted by me on behalf of Tender Committee, Puducherry.

Dated theday of

**ADDL. DIRECTOR OF AGRICULTURE (H)
PUDUCHERRY**