GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF AGRICULTURE AND FARMERS WELFARE  

ASSISTANCE TO SC FARMERS FOR SINKING TUBEWELL – STANDARD OPERATING PROCEDURE

1. **PATTERN OF ASSISTANCE** Grant of 90% subsidy to Scheduled Caste farmers in the Union Territory of Puducherry towards the construction of Tubewell / Filter point subject to a maximum of Rs.1.80 lakhs per Tubewell/Filter point.

2. **ELIGIBILITY**
   
   (i) The applicant should belong to the Scheduled Caste Community. The applicant should be an Indian National and native of the Union Territory of Puducherry by birth or by continuous residence for the past 5 years.
   
   (ii) The applicant must obtain necessary PERMIT for constructing New/Replacement tubewell / filter from Pondicherry Ground Water Authority, Puducherry.
   
   (iii) The tubewell/ filter point should have been constructed through Departmental Power Rig / Hand Bore set or should have been constructed with No Objection Certificate of Agriculture Department for engaging private drilling machinery registered with Pondicherry Ground Water Authority, under departmental supervision.
   
   (iv) The applicant should hold a minimum of 1 Acre of land under the command area of the tubewell/ filter point to be constructed and the applicant should have the ownership of the land at least for 2 years and should have a clear ownership title deed in his/her name. The eligible land holding of 1 acre should be in favour of the applicant farmer or in favour of the husband and wife of the family or in favour of the member of a joint / undivided family.
   
   (v) The farmers who have already availed themselves of the subsidy for the said purpose within a period of 5 years are not entitled to any benefit under this scheme.
   
   (vi) The casing pipes should have BIS certificate and should have been purchased from authorized dealer / M/s. PASIC Ltd.
   
   (vii) The applicant should not convert the lands for a minimum period of 10 years from the date of construction of the tubewell / filter point to any other purpose other than agriculture and execute a bond accordingly.

3. **CALLING OF APPLICATION**
   
   (i) Advertisement inviting application will be published in local leading Tamil dailies:
   
   (ii) The eligible farmer after successful completion of the Tubewell / Filter point construction work under departmental supervision subsidy applications may also be had from the Office of the Hydrogeologist-II, State Ground Water Unit and Soil Conservation, Thattanchavady, Puducherry-9 or from the Office of the Additional Director of Agriculture, Karaikal or can be downloaded from the website of the Department.

4. **SUBMISSION OF APPLICATION**
   
   (i) This scheme is purely a backend subsidy scheme. The eligible farmer after successful completion of the tubewell/ filter point construction work under departmental supervision subsidy applications may also be...
had from the Office of the Hydrogeologist-II, State Ground Water Unit and Soil Conservation, Thattanchavady, Puducherry-9 or from the Office of the Additional Director of Agriculture, Karaikal or can be downloaded from the website of the Department.

(ii) Puducherry farmers should submit the subsidy application in the prescribed form filled in with all the details directly at the Office of the Hydrogeologist-II, State Ground Water Unit and Soil Conservation, Thattanchavady, Puducherry-9 and Karaikal farmers should submit directly at the Office of the Additional Director of Agriculture, Karaikal within 90 days from the date of completion of the tubewell/ filter point construction work.

(iii) The subsidy application should be accompanied by the following certificates/documents.

(a) Nationality, Nativity, Caste certificate issued by an officer not below the rank of the Deputy Tahsildar
(b) The certificate for the ownership of the 1 acre land issued by an officer not below the rank of the Deputy Tahsildar.
(c) The copy of the Permit obtained from Pondicherry Ground Water Authority, Puducherry to sink a New / Replacement tubewell/ filter point.
(d) The tubewell / filter point Registration Certificate issued by Pondicherry Ground Water Authority, Puducherry or in case of new service connection, copy of energization letter issued to Electricity Department by Pondicherry Ground Water Authority, Puducherry.
(e) An affidavit signed before a Notary Public to the effect that the land will not be sold and disposed otherwise for a minimum period of 10 years and that the land will not be converted to any other purpose other than agriculture.
(f) If the tubewell/ filter point was constructed by deploying private machinery means, copy of NOC issued by Agriculture Department, and copy of the License for the private machinery, issued by the Pondicherry Ground Water Authority, Puducherry.
(g) Original Bills for the expenses incurred towards the construction of tubewell/ filter point (or) in case of those who have availed themselves of Bank loan attested copy of the original bills, and certificate from the Bank to that effect.
(h) Copy of Aadhaar card, Farmers Identity card, Bank pass book front page.

5. **MODE OF EXECUTION OF TUBEWELL/ FILTER POINT AND RELEASE OF SUBSIDY**

(i) In the first instance, the applicant must obtain the mandatory PERMIT for the construction of new / replacement tubewell/ filter point from the Pondicherry Ground Water Authority, Puducherry.


(iii) Construction of tubewell / filter point by deploying private machinery. The Puducherry applicant should approach the Office of the Hydrogeologist, State Ground Water Unit and Soil Conservation, Thattanchavady, Puducherry-9, for getting NOC and the Karaikal
applicant should approach the Office of the Additional Director of Agriculture, Karaikal for getting NOC.

(iv) After obtaining NOC, the farmer has to construct the tubewell/filter point by deploying private machinery which is registered in Pondicherry Ground Water Authority, Puducherry and Inspection will be conducted by Agriculture Officer (Engg) concerned at the time of the construction of the tubewell/filter point to ascertain the details of pipes and other material used.

(v) The Brand of pipes is left to the choice of the applicant but pipes should be BIS Certified, and should have been purchased either from PASIC or from the list of authorized dealers.

(vi) The total cost incurred towards the construction of the tubewell/filter point shall be taken into account for calculation of the subsidy and 90% of the total cost subject to a maximum of `1.80 lakhs will be released.

6. **REGISTRATION AND PROCESSING OF APPLICATION**

On receipt of the application, necessary entries will be made in the Application Receipt Register and seniority number assigned to the applicant for identifying each applicant which shall be used for all further references and also an acknowledgement for the receipt of the application will be issued to the applicant.

7. **COMMITTEE TO VERIFY THE GENUINENESS OF THE CLAIMS/VOUCHERS AND APPROVAL OF BENEFICIARIES**

For scrutinizing Puducherry farmers subsidy applications, a committee consisting of (i) The Head of Office, State Ground Water Unit & Soil Conservation, (ii) The Deputy Director (AE) in-charge of drilling machineries, State Ground Water Unit & Soil Conservation and (iii) Agricultural Officer (Engg.) in-charge of drilling machineries, State Ground Water Unit & Soil Conservation will examine the vouchers/Bills submitted by farmers to ascertain the genuineness and recommend for release of subsidy. For scrutinizing Karaikal farmers subsidy applications, a committee consisting of (i) The Additional Director of Agriculture, Karaikal (ii) The Deputy Director (AE), Karaikal and (iii) Agricultural Officer (Engg.) in-charge of subsidy scheme will examine the vouchers/Bills submitted by farmers to ascertain the genuineness and recommend for release of subsidy.

8. **APPROVAL OF BENEFICIARIES**

Approval of Joint Director (AE)/ Additional Director (AE) shall be obtained for selection of beneficiaries under the scheme.

9. **RECOVERY/ CANCELLATION OF SUBSIDY**

The beneficiaries so selected, should submitted an affidavit signed before a Notary Public to the effect that the above said land is under his/her possession and he/she will not sell, mortgage or transfer the lands to any other person for a period of 10 years and that he/she will not convert the land for any other purpose other than agriculture and in case, if he/she is found to have not abided by the terms, he/she will be liable for such course of legal action by the Government for breach of any of the conditions of the schemes besides facing recovery/cancellation of subsidy.

10. **PAYMENT OF SUBSIDY**

The subsidy amount shall be released through Electronic Clearing System (ECS) if the applicant has undertaken the construction with his/her own fund. In case, he/she has availed himself/herself loan from the Nationalized Bank/ Co-operative Bank towards the construction of the tubewell/filter point, the subsidy amount shall be remitted into the Bank against the loan account of the beneficiary.
11. INTERPRETATION AND CLARIFICATION

In the implementation of the scheme, if any doubt arises in regard to the interpretation of any of the provisions of schemes or if any point requires clarification, the matter shall be referred to the Secretary in-charge of Agriculture and the decision of the Secretary in-charge of Agriculture shall be final.

NOTE: The scheme listed herein are subject to changes without notice depending upon the guidelines prescribed by the Government. Hence, the individuals seeking information from this Portal shall contact the Hydrogeologist, State Ground Water Unit, Thattanchavady, Puducherry for final authentication on the continuation and pattern of assistance of the scheme. The information published here shall not be used for any other purposes without the express approval of the Department of Agriculture & Farmers Welfare, Puducherry.

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